

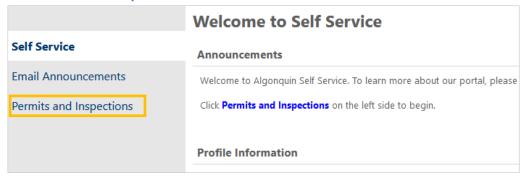
## **How to find Permit in Algonquin Self Service**

Revision 10/01/2021

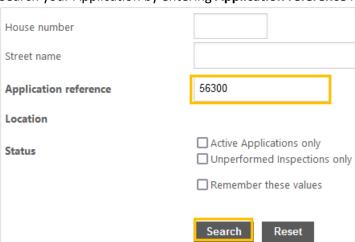
- 1. Check submittal requirements using the following URL: <a href="https://www.algonquin.org/permits">https://www.algonquin.org/permits</a>
- 2. Log In to your account.



3. Click Permits and Inspections.



4. Search your Application by entering Application reference number. Click Search.



## 5. Click Details.

Applications (1 found)						
Location / Subdivision	Owner/Contractor	Parcel	Status	Reference	Fees	Due
2200 HARNISH DRIVE / DAWSON MILL	VILLAGE OF ALGONQUIN / VILLAGE OF ALGONQUIN	19-32-127-001	ACTIVE	56300	\$0.00	\$0.00 Details

6. Click View Application Information.

Owner	V	LLAGE OF ALGO	NQUIN			
Parcel ID	Parcel ID 19-32-127-001					
View Application Information		View Plan Re	View Plan Reviews			
Permits (1 f	ound) Permit Type	Status	Total Fees	Balance Due		

7. Under the Attachments section, you will find PERMIT 56300.PDF.



## 8. What is Next?

- a. As construction progresses, schedule inspections in Algonquin Self Service.
  - a. See the training guide on Scheduling Inspections.